

2018 International SASSCAL Science Symposium

16 – 20 April 2018

Mulungushi International Conference Centre, Lusaka, Zambia

INFORMATION NOTE FOR DELEGATES

1 EVENT DATE

The 2018 International SASSCAL Science Symposium will be held from 16 to 20 April, 2018 in Lusaka, Zambia.

2 SYMPOSIUM VENUE AND REGISTRATION

2.1 VENUE

The Symposium will be held at the Mulungushi International Conference Centre.

Mulungushi International Conference Centre

Great East Road

P.O Box 33200

Lusaka, Zambia

Tel: +260-211-291229

Fax: +260-211-291991

E-mail: micc@zamtel.zm



2.2 Registration

Registering for the symposium will enable you to access your delegate's package. To register, you will be asked to sign a registration form which also requests for consent for SASSCAL to take photographs throughout the symposium. Registration is at Mulungushi International Conference Centre. Registration opens on the 16th of April 2018 at 14h30. All delegates are encouraged to register on the 16th of April to avoid standing in long queues. Registration will continue on the 17th of April 2018 from 08h00.

During registration you are also required to indicate your excursion choice. Excursions to different sites have been arranged for 19 and 20 April 2018. Participation in excursions will be on a first come first served basis. Excursion sites will require delegates to cover their own costs including transport.

- i. Chirundu Fossil Forest and Kariba Dam - Transport costs will be confirmed at registration
- ii. Heritage sites and the National Museum within Lusaka ZMW 8 for Zambians and US \$ 15 or Kwacha equivalent for foreign nationals per person per heritage site and ZMW 25 (US \$ 2.50) for Zambians and ZMW 57 (US \$ 5.70) for foreign nationals per person at the National Museum) excluding transport.
- iii. Chaminuka Game Reserve - ZMW 450 (US \$ 45 per person) excluding transport.

2.3 Catering during the symposium

Morning, afternoon teas and lunch for the entire **registered** delegation will be provided at Mulungushi International Conference Centre. Water or a soft drink is included with the meal (lunch).

3 LOGISTICAL ARRANGEMENTS

3.1 Accommodation

Accommodation will be provided for the sponsored delegates. All other delegates will have to make their own direct bookings. The following hotels and lodges near the symposium venue are recommended for those delegates making their own accommodation arrangements:

Hotel/Lodge	Contact number	E-mail address	Daily rate per night (US \$)
Cosmic Lodge	+260 211 295211	cosmiclodge@hotmail.com	450 - 680
Grand Palace Hotel	+260 211 251014	info@grandpalacez.com	100 - 125
Protea Hotel Lusaka Towers	+260 211 375800	reservations@phlusakatower.co.zm	
Radisson Blu Hotel	+260 960 280900	info.lusaka@radissonblu.com	

Gian Piero's Hotel	+260 211 290073	reservations@legrandolphinhotel.com	65 - 120
Crossroads Lodge	+260 211 295462		55.80 - 80
Manda Hill Lodge	+260 211 292025	mandahilllodge@gmail.com	35 - 60
Chita Lodge	+260 979 562176	reservations@chita.co.zm	86.1 - 96.2
Tecla Lodge	+260 211 291511	info@teclalodges.com	57.5 - 70
Country Lodge	+260 955/0966/0977 844644		50 - 70

4 IMMIGRATION AND HEALTH REQUIREMENTS

4.1 Immigration

4.1.1 Visas and passports

All participants arriving in Zambia must hold valid passports which are valid for a further 6 months from date of entry into Zambia and must have at least 2 blank pages.

Participants travelling into Zambia must have a valid VISA unless they are travelling from one of the VISA exempt countries. For further information on VISAS and application, please visit the following website: <http://www.zambiaimmigration.gov.zm/>.

4.2 Health

4.2.1 Yellow Fever

Travelers into Zambia are expected to have proof of yellow fever vaccination upon arrival if travelling from a country with risk of yellow fever. Countries that require proof of yellow fever vaccinations are Angola, Benin, Burkina Faso, Burundi, Cameroon, Central African Republic, Chad, Congo, Cote d'Ivoire, Democratic Republic of Congo, Equatorial Guinea, Ethiopia, Gabon, Gambia, Ghana, Guinea, Guinea-Bissau, Kenya, Liberia, Mauritania, Niger, Mali, Nigeria, Senegal, Sierra Leone, South Sudan, Sudan, Togo, Uganda, Argentina, Bolivia, Brazil, Colombia, Ecuador, French Guiana, Guyana, Panama, Paraguay, Peru, Suriname, Trinidad and Tobago and Venezuela.

4.2.2 Malaria

The town of Lusaka in which the symposium will be held does have some cases of malaria. Symposium delegates are therefore advised to consult their medical doctors for an appropriate anti-malaria treatment before their travel.

4.2.3 Healthcare

Travelers are encouraged to secure travel insurance in-case they should require medical care during their stay in Zambia. Private and public hospitals are available but it needs to be emphasised that access to good quality medical care in private facilities is expensive in Zambia. SASSCAL will not cover medical costs for any delegates.

Below is a list of medical institutions and emergency numbers

Table 1: Hospitals in Lusaka

Type	Name	Contact Number
Private	Coptic Hospital	+260 211 290508
Private	Corpmed Medical Centre	+260 95 3284226
Private	Forest Park Specialised Hospital	+260 96 5273649
Private	Hilltop Hospital	+260 95 5303321
Private	KG Dental Surgery	+260 211 29 2219
Public	Levy Mwanawasa Hospital	+260 211 285464
Public	University Teaching Hospital	+260 211 251451
Private	Victoria Medical Centre	+260 211 290985

Table 2: Emergency Numbers

Emergency institution	Contact number
Police	991
Fire Brigade	+260 211 220180

GENERAL INFORMATION

4.3 Currency

Zambia's currency is the Zambian Kwacha (ZMW) and is the only authorized currency used for transacting in Zambia. Notes are ZMW 100, ZMW 50, ZMW 20, ZMW 10 and ZMW 5; and Coins are in ZMW 1, 50 Ngwe, 10 Ngwee and 5 Ngwee. One dollar (ZMW 1.00) is worth about 100 cents.

Foreign currencies such as the US dollar, Euros and British Pound are the most easily convertible. Exchange of foreign currency is carried out at authorized banks and bureau de change.

4.3.1 Banking

Banks, bureaux de change, and Auto banks (ATM's, automated teller machines) are found in most towns and operate on a 24-hour basis. Banking hours are typically from 09h00 to 14h30 from Monday to Friday and 09h00 to 11h00 on Saturdays. Some selected banks around at malls near the venue operate beyond normal working hours. Most ATMs do accept VISA cards.

4.3.2 Credit Cards

All the major credit cards are accepted in Zambia although the Visa and Master Cards enjoy a greater popularity than Diners Club and American Express. Exchange rates are subject to fluctuation.

4.4 Weather Forecast

Zambia experiences three seasons. These are the rainy season from November to April, cool dry season from May to August and the hot dry season from September to October. The Weather in April is generally cloudy with rain and thunderstorms. The weather during the period of the symposium will be generally cloudy with thunderstorms and afternoon sunshine on some days. Nights will be generally with moonshine.

4.5 Electricity Supply

In Zambia the standard voltage is 230 \pm 10 V and the frequency is 50 Hz. The standard plugs in Zambia are Type G which is mainly used in countries like the United Kingdom and Singapore.



4.6 Postal and Internet Services

These services are available in most hotels. Enquire with the hotel whether the service is complementary or at one's own cost. SASSCAL will not be covering these costs. However, the conference venue WILL provide WI-FI service to all **registered** delegates. Travellers can acquire a mobile SIM card at the airport or at any mobile service provider shop at any mall upon presentation of a valid passport. The cost of a SIM card is about 50 US Cents. The calling code in Zambia is +260.

4.7 Drivers' Licences / Permits

Drivers must hold valid driving licences, which carry a photograph of the holder, and are either printed or authenticated in English and are expected to have a driver's licence with them at all times. Zambia recognises international driving permits issued under the 1949 Convention on Road Traffic.

4.8 Business and Shopping Hours

Offices and businesses are generally open from 08h00 to 17h00 from Monday to Friday. Shopping hours vary but most shops at shopping malls are open from 09h00 to 18h00 from Monday to Friday and from 09h00 to 16h00 on Saturdays and Sundays between 09h00 and 13h00.

4.9 Value-added Tax

Value-added tax (VAT) is charged on most goods and services except when purchased in duty-free shops at international airports. The current rate is 16%. VAT reclaim process is however not possible for a short term traveller.

4.10 Safety and Security

Zambia is generally a safe place. Cases of violent crimes are rare. However, there are reported cases of street theft such as pickpocketing, mobile phone and laptop theft mostly in the crowded parts of the central business district. As always, travellers should take a few basic precautions to ensure a safe and pleasant visit:

- Never leave personal property unattended.
- Store valuables in your hotels safety deposit box.
- Keep your hotel room locked.
- Avoid displaying expensive jewellery and cameras.
- Do not carry large sums of money on your person.
- Stay away from dark and isolated areas and avoid walking at night.

5 OFFICIAL ENQUIRIES

Official enquiries can be directed to:

Table 3: Contact information

Name	Email Address
Greater Mukumbira	greatermukumbira@gmail.com
Mutukwa Musole	mutukwa.musole@sasscal.org
Bianca Mutale	bianca.mutale@sasscal.org